



P.O. Box 325 Sierraville, CA 96126

530-913-8032 / 530-414-1835

SPUD MINUTES

Board of Directors Regular Meeting: February 19, 2020 at the Sierraville School 6:00 PM

MEETING CALLED TO ORDER: 6:19 p.m.

DIRECTORS ROLL CALL: (√) Lee Wright (√) John Shaffer (√) Al Pombo (√) Mike Blide

CHANGES TO THE AGENDA: None

PUBLIC COMMENT: None

CORRESPONDENCE: Distributed to Board Members

MINUTES: January 2020 regular meeting: Mike B. moved to approve, Al P. 2nd; Motion passed unanimously

CONSENT CALENDAR: John S. moved to approve, Al P. 2nd; Motion passed unanimously

FINANCIAL REPORTS: Al P. moved to approve, Mike B. 2nd, Motion passed unanimously

REVIEW OF ACCOUNTS PAYABLE: Al moved to approve payment of all A/P, John 2nd; Motion passed unanimously

PROJECTS AND COMMITTEES:

1. Funding/USDA and State:

- a. Update on Alternative Source Project Funding (Paul)—On Hold/Pending

2. Administration

b. Rate Payer Letters: Discussion of letter received from Customer Account #098 and request for documents to include financial reports and the Grant Loan Agreement and a summary of costs for the USDA TANK project; **Motion #1:** Mike B. moved to mail a copy of the Grant Loan Agreement, Al P. 2nd; Motion passed unanimously. **Motion #2:** Only Audited Financial Reports will be posted on the Website as required by CSDA and Public Records Request. Mike B. moved to approve; John S 2nd, Motion passed unanimously

c. Oath of Office: Mike Blide: Sworn in by Paul Roen, County Supervisor.

d. Board Position Vacancy: Applications have been submitted by Jordan Alley and Tom McElroy. Al moved to accept and approve both applications 1st, John 2nd; Motion passed unanimously. Jordan Alley's application sent on to Heather Foster County Clerk Recorder

3. Finance

a. Ratepayer accounts: Delinquent Account Notice to be posted by Board member, Al Pombo to Account # 075. COMPLETED, Customer paid past due invoices

b. Discussion of transitioning to Online platforms to include:

- Customer Portal Software, Mike B researched PayPal. Board agreed it is too expensive at \$30 per month in addition to CC transaction fees.
- Compatible Meter Reading Tablet integrating Customer accounts

SPUD is an equal opportunity provider

SPUD Board Members:

Lee Wright 994-1098 landswright@digitalpath.net | **John Shaffer** 559-4404 jshaffer@tdrpd.org
| **Mike Blide** 320-5711 mikeblide@gmail.com | **Al Pombo** 392-5534 aljpombo@gmail.com

- New Meters, Al researched with Western Nevada Supply. Al will discuss installation of new Meters with R. Hauff in addition to possibly reading Meters over the next year.
- Online Bill Payment for A/P Vendors through Plumas Bank-- completed and set-up
- Audit Discussion and Letter of Engagement—Signed and in Process

4. Water Quality System Update:

- b. Board discussion, not to pay \$5000 per Rose suggestion, will remain as is.
- c. Water testing discussed. Board decided testing would be done at the tank site as opposed to having a Customer test periodically.

5. System Improvements/Maintenance/Repairs:

- a. Discussion on Misc. Repair and Maintenance Contractor Agreement: Ricky Hauff Excavation provided the board with all of his information. Hauff Contract reviewed. Motion to authorize purchase of Chlorine Analyzer up to \$5100 subject to partial reimbursement from USDA Grant Mike B. moved to approve, John S. 2nd, Motion passed unanimously

Additional/New Committee Items:

- a. None

ADJOURNMENT: 7:40 pm.

Meeting is adjourned to the next regular meeting, Wednesday, March 18, 2020, 6:00PM at the Sierraville School.